

**BOARD OF EDUCATION  
525 SUNSET RIDGE ROAD  
NORTHFIELD, ILLINOIS 60093  
REGULAR BOARD OF EDUCATION MEETING  
December 10, 2019  
7:00 p.m.**

**MINUTES**

**ROLL CALL: (7:00 p.m.)**

Mr. Spaan called the meeting to order at 7:00 p.m. and upon roll call, the following were present:

Present: Mrs. Detlefsen, Mr. Spaan, Mr. Hayes, Ms. Alpert Knight,  
Mr. Subeck

Absent: Mrs. Peterson, Mr. Welch

Also Present: Dr. Stange, Mr. Beerheide, Dr. Greene, Dr. Sukenik,  
Ms. Dunham, Mrs. Dorsey, Mrs. Brouillette  
Middlefork 3<sup>rd</sup> Grade Social Studies/Civic Action Students  
and Their Families

**SPOTLIGHT ON STUDENTS:**

Members of the Middlefork Middlefork 3<sup>rd</sup> Grade Social Studies/Civic Action group shared their work in learning about the concept of social justice and their service project collecting socks to support individuals in need. Dr. Ed Stange thanked the students for their service to others.

**CONSENT AGENDA:**

**3.1 Minutes of the Board Meeting – November 12, 2019**

**3.2 Bills and Salaries**

Mr. Subeck moved to approve the Consent Agenda. Mrs. Detlefsen seconded the motion. The Board voted as follows:

Aye: Mrs. Detlefsen, Mr. Spaan, Mr. Hayes  
Ms. Alpert Knight, Mr. Subeck

Absent: Mr. Welch, Mrs. Peterson

Nay: None

THE MOTION WAS APPROVED

**COMMUNICATIONS:**

Dr. Stange shared a letter from Harvard University acknowledging the impact of Sunset Ridge teacher Michele Widdes on one of their students. He also shared the Board's response to the public comment made by Mrs. Knight at the November 12, 2019 Board meeting.

**OLD BUSINESS:**

**5.1 Second Reading and Possible Approval: Board Policy Revisions**

**5.1a Board Policy 100 (School District Legal Status)**

Ms. Alpert Knight moved to approve the revised policy as presented. Mr. Hayes seconded the motion. The Board voted as follows:

Aye: Mrs. Detlefsen, Mr. Spaan, Mr. Hayes  
Ms. Alpert Knight, Mr. Subeck

Absent: Mr. Welch, Mrs. Peterson

Nay: None

THE MOTION WAS APPROVED

**5.1b Board Policy 111 (Cooperative Agreements)**

Mrs. Detlefsen moved to approve the revised policy as presented. Mr. Hayes seconded the motion. The Board voted as follows:

Aye: Mrs. Detlefsen, Mr. Spaan, Mr. Hayes  
Ms. Alpert Knight, Mr. Subeck

Absent: Mr. Welch, Mrs. Peterson

Nay: None

THE MOTION WAS APPROVED

**5.1c Board Policy 115 (Non-Discrimination)**

Mr. Hayes moved to approve the revised policy as presented. Mr. Subeck seconded the motion. The Board voted as follows:

Aye: Mrs. Detlefsen, Mr. Spaan, Mr. Hayes  
Ms. Alpert Knight, Mr. Subeck

Absent: Mr. Welch, Mrs. Peterson

Nay: None

THE MOTION WAS APPROVED

**5.1d Board Policy 120 (Educational Philosophy)**

Mrs. Detlefsen moved to approve the revised policy as presented. Mr. Subeck seconded the motion. The Board voted as follows:

Aye: Mrs. Detlefsen, Mr. Spaan, Mr. Hayes  
Ms. Alpert Knight, Mr. Subeck

Absent: Mr. Welch, Mrs. Peterson

Nay: None

THE MOTION WAS APPROVED

**5.1e Board Policy 125 (Long-Range Plans)**

Mr. Subeck moved to approve the revised policy as presented. Ms. Alpert Knight seconded the motion. The Board voted as follows:

Aye: Mrs. Detlefsen, Mr. Spaan, Mr. Hayes  
Ms. Alpert Knight, Mr. Subeck

Absent: Mr. Welch, Mrs. Peterson

Nay: None

THE MOTION WAS APPROVED

**5.1f Board Policy 200.01 (Powers and Duties of School Board)**

This item was deferred until the next meeting.

**5.1g Board Policy 200.02 (School Board Responsibilities)**

Ms. Alpert Knight moved to approve the revised policy as presented. Mr. Hayes seconded the motion. The Board voted as follows:

Aye: Mrs. Detlefsen, Mr. Spaan, Mr. Hayes  
Ms. Alpert Knight, Mr. Subeck

Absent: Mr. Welch, Mrs. Peterson

Nay: None

THE MOTION WAS APPROVED

**5.1h Board Policy 700.02 (Sexual Harassment)**

Mrs. Detlefsen moved to approve the revised policy as presented. Mr. Hayes seconded the motion. The Board voted as follows:

Aye: Mrs. Detlefsen, Mr. Spaan, Mr. Hayes  
Ms. Alpert Knight, Mr. Subeck

Absent: Mr. Welch, Mrs. Peterson

Nay: None

THE MOTION WAS APPROVED

**5.1i Board Policy 700.03 (Bullying and Other Harassment of Students)**

Ms. Alpert Knight moved to approve the revised policy as presented. Mr. Subeck seconded the motion. The Board voted as follows:

Aye: Mrs. Detlefsen, Mr. Spaan, Mr. Hayes  
Ms. Alpert Knight, Mr. Subeck

Absent: Mr. Welch, Mrs. Peterson

Nay: None

THE MOTION WAS APPROVED

**5.1j Board Policy 700.04 (Prevention of Bullying, Intimidation, and Harassment)**

Mr. Subeck moved to approve the revised policy as presented. Mr. Hayes seconded the motion. The Board voted as follows:

Aye: Mrs. Detlefsen, Mr. Spaan, Mr. Hayes  
Ms. Alpert Knight, Mr. Subeck

Absent: Mr. Welch, Mrs. Peterson

Nay: None

THE MOTION WAS APPROVED

**NEW BUSINESS:**

**6.1 Audience Comments**

There were no Audience comments.

**6.2 Board Open Discussion**

There was no Board open discussion.

**6.3 First Reading: Board Policy Revisions**

The Board had a first reading of proposed revisions to the following Board of Education policies:

- 6.3a Board Policy 347 (FOIA)
- 6.3b Board Policy 350 (Policy Implementation)
- 6.3c Board Policy 357 (Acting Principal)
- 6.3d Board Policy 400 (Operational Services and Objectives)
- 6.3e Board Policy 516 (Personal Technology and Social Media: Usage and Conduct)
- 6.3f Board Policy 520.23 (Tutoring)
- 6.3g Board Policy 705.06 (Attendance and Truancy)
- 6.3h Board Policy 705.07 (Resident Students)
- 6.3i Board Policy 705.08 (Advanced Tuition)
- 6.3j Board Policy 705.18 (Health Examinations)

**REPORTS:**

**7.1 Finance/Facilities Committee**

**7.1a Discussion: 2018 Levy Hearing**

Mr. Subeck opened the 2018 Levy Hearing at 8:20p.m.. After no comments were made, Mr. Subeck closed the Levy Hearing at 8:21p.m.

**7.1b Discussion and Possible Approval: 2019 Tax Levy**

Mr. Hayes moved to approve the 2019 Tax Levy as presented. Mr. Subeck seconded the motion. The Board voted as follows:

Aye: Mrs. Detlefsen, Mr. Spaan, Mr. Hayes

Ms. Alpert Knight, Mr. Subeck

Absent: Mr. Welch, Mrs. Peterson

Nay: None

THE MOTION WAS APPROVED

**7.1c Approval: Resolution Authorizing a Supplemental Levy to Pay the Principal of and Interest on Outstanding Limited Bonds**

Mr. Hayes moved to approve the Resolution Authorizing a Supplemental Levy to Pay the Principal of and Interest on Outstanding Limited Bonds and Ms. Alpert Knight seconded the motion. The Board voted as follows:

Aye: Mrs. Detlefsen, Mr. Spaan, Mr. Hayes

Ms. Alpert Knight, Mr. Subeck

Absent: Mr. Welch, Mrs. Peterson

Nay: None

THE MOTION WAS APPROVED

**7.1d Next Meeting: January 14, 2020**

**7.2 Education Committee**

**7.2a Report From December 10, 2019 Meeting**

Ms. Alpert Knight provided a synopsis of the December 20, 2019 Education Committee meeting which included a report on the Advanced Learners Program. The report highlighted improvements in parent communication and service delivery, and continued opportunities for improvement relative to communication with students and scheduling.

**7.2b Next Meeting: February 11, 2020**

**7.3 External Relations**

**7.3a IASB**

Ms. Alpert Knight reported on the IASB resolution voted on at the November conference, highlighting that (a) the resolution that would allow advocacy for school staff to carry concealed weapons failed, and (b) the resolution that would allow advocacy to provide funding for the employment of School Resource Officers passed.

**7.3b PTO**

Ms. Alpert Knight provided a synopsis of the PTO meeting highlighting the discussion of the budget, Middlefork Book Fair, and a report regarding local crime from Chief Lustig.

**7.3c NSSED**

Mr. Hayes provided an update regarding NSSEDs work on reviewing their budget and billing processes.

**7.3d Northfield Park District**

There was no report.

**7.3e Village of Northfield**

Mrs. Detlefsen reported that the Village of Northfield did not approve to have a marijuana dispensary within village limits. They may consider the proposal at a future date.

**7.3f Foundation Fund**

There was no report.

**7.4 Administrative Reports**

**7.4a FOIA Requests**

Dr. Stange reported on two FOIA requests. One related to non-certified employees and the other was to landscaping services.

**7.4b Enrollment Update**

Dr. Stange reported that enrollment was unchanged this month.

**7.4c 2019-2020 Staffing Projections**

Dr. Stange reported on the resignation of one teaching assistant and the request for retirement by Dr. Mary Frances Greene.

**7.4d Discussion and Possible Approval: 2020-2021 District Calendar**

Ms. Detlefsen moved to approve the 2020-2021 District 29 calendar as presented and Mr. Hayes seconded the motion. The Board voted as follows:

Aye: Mrs. Detlefsen, Mr. Spaan, Mr. Hayes

Ms. Alpert Knight, Mr. Subeck

Absent: Mr. Welch, Mrs. Peterson

Nay: None

THE MOTION WAS APPROVED

**7.4e Discussion and Possible Approval: Intergovernmental Agreement With New Trier District 204**

Ms. Detlefsen moved to approve the 2020-2021 District 29 calendar as presented and Ms. Alpert Knight seconded the motion. The Board voted as follows:

Aye: Mrs. Detlefsen, Mr. Spaan, Mr. Hayes

Ms. Alpert Knight, Mr. Subeck

Absent: Mr. Welch, Mrs. Peterson

Nay: None

THE MOTION WAS APPROVED

**7.4f School Reports**

**7.4f1 Middlefork School:** Principal Dr. Mary Frances Greene highlighted the Middlefork Book Fair, the new NSSSED classroom, professional development activities, and new guidelines for early entrance to Kindergarten.

**7.4f2 Sunset Ridge School:** Principal Dr. Ivy Sukenik reported on plans to run an unannounced lock down drill as well as plans for the Geography Bee, Spelling Bee, and Holiday Concert.

**CLOSED SESSION:** At 9:03 p.m. it was moved by Mr. Subeck and seconded by Mrs. Detlefsen that the Board enter into closed session to discuss the closed session minutes from November 12 2019; to consider information regarding employment, compensation, discipline, or dismissal of specific employees or legal counsel; to discuss the placement of individuals in special education programs or matters related to individual students; to discuss potential litigation and; to discuss the release of closed session minutes and the destruction of verbatim tapes. The Board voted as follows:

The Board voted as follows:

Aye: Mrs. Detlefsen, Mr. Spaan, Mr. Hayes, Ms. Alpert Knight,  
Mr. Subeck

Absent: Mr. Welch, Mrs. Peterson

Nay: None

THE MOTION WAS APPROVED

**RESUMPTION OF OPEN MEETING:**

Upon resumption of the open meeting at 9:56 p.m., the following recommendations were made:

**10.1 Approval: Closed Session Minutes – November 12, 2019**

Mr. Subeck moved to approve the minutes as presented. Mrs.

Detlefsen seconded the motion. The Board voted as follows:

Aye: Mrs. Detlefsen, Mr. Spaan, Mr. Hayes, Ms. Alpert  
Knight, Mr. Subeck

Absent: Mr. Welch, Mrs. Peterson

Nay: None

THE MOTION WAS APPROVED

**10.2 Acceptance: Resignation of Liam Kirwan**

Mr. Hayes moved to approve the request as presented. Mr. Subeck seconded the motion. The Board voted as follows:

Aye: Mrs. Detlefsen, Mr. Spaan, Mr. Hayes, Ms. Alpert  
Knight, Mr. Subeck

Absent: Mr. Welch, Mrs. Peterson

Nay: None

THE MOTION WAS APPROVED

**10.3 Approval: Retirement of Dr. Mary Frances Greene**

Mr. Subeck moved to approve the request as presented. Mrs. Detlefsen seconded the motion. The Board voted as follows:

Aye: Mrs. Detlefsen, Mr. Spaan, Mr. Hayes, Ms. Alpert Knight,. Subeck

Absent: Mr. Welch, Mrs. Peterson

Nay: None

THE MOTION WAS APPROVED

**DELEGATIONS/PETITIONS:** No delegations or petitions were presented

**ADJOURNMENT:** It was moved by Mr. Subeck seconded by Mr. Hayes to adjourn the meeting at 9:58 p.m. All were in favor.

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President, Board of Education

  
Secretary, Board of Education

Approved 1/14, 2019/20

